



Milwards

Brochure 2025/2026



Milwards House
The Milwards Estate
Lewes Road, Laughton
East Sussex BN8 6BN

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enquiries@themilwardsestate.co.uk

<https://www.themilwardsestate.co.uk>

VENUE DETAILS

Ceremony in Coach House – 60 seated guests plus 5 standing

Lakeside Ceremony - 200

Wedding Breakfast in Coach House – 40

Seating Capacity in Marquee – 200

Clear Span Marquee Measurements: L 18m x W 12m

Dance Floor with Starlit Canopy: 7m x 7m

Catering Marquee: 9m x 4.5m

Quiet Room in Marquee: 4.5m x 6m

Table Sizes:

Long Buffet and Top Tables:

W 30" x L 72" x H 30"(6ft x 2ft 6") (1 table seats 3 people on one side)

Round Tables:

5ft diameter x H 30" (1 table seats up to 10 people)

Present/Card/Cake Table:

W 30" x L 47" x H 27.5"

Notes:

Please note we do not provide any tablecloths for any of the tables.

Chairs in marquee are light oak crossback chairs.

Tables and chairs are included in the venue hire (this includes present tables and buffet tables).

All glasses for each place setting are included in the venue hire.

All clients and guests vehicles, personal belongings at the Milwards Estate are left entirely at the owner's risk.

The owners and management of Milwards Estate will not be held liable for any damage or theft for any reason or circumstance.

We Are Responsible For The Following:

Parking for your guests

Front of house staff to welcome your guests

Coordination between Registrars on the day and yourselves

Staff to serve chilled welcome drinks on arrival or after your ceremony
(optional)

Fully stocked bar (accepting cash and card payments) and bar staff

Table Wine

Wine glasses at each place setting on tables

Water glasses and jugs of water on each table, clearing of glasses

Clare, Maria or one of our management team will be with you throughout your day
to ensure everything runs smoothly

Chris or a member of his team will be on hand for anything technical

You Are Responsible For The Following:

Booking the Registrar at Lewes Registry Office:
<https://www.ceremoniesineastsussex.co.uk/Weddings>

Providing caterers

Providing your own music for ceremony (to walk down the aisle, sign the register, leave ceremony) Milwards House will play on the day

You are responsible for your own music

Milwards House has its own in-house permanent DJ with extensive sound and light equipment (additional charge) or you can choose your own live band

Cleaning up after your reception any decorations, food etc. by 12:00pm the following day

The removal of any rubbish you may have

Beverages:

ALL beverages must be purchased through Milwards House (including welcome drinks, table wine and toasting drinks)

Table Wine

We can offer our house wine in a red, white or rosé or if you have specific wine in mind we will always try to accommodate you in your choice.

Welcoming Drinks

We can provide a good selection of welcoming drinks for example:

Fruit Punch

Sparkling Elderflower

Prosecco

Pimms

Toasting Drinks

Prosecco or a variety of Champagnes available on request

We will provide jugs of water and glasses for each place setting as well as wine glasses.

All drinks must be paid for at least 2 weeks before your wedding date

No option for corkage

Music and Milwards In-House DJ:

To compliment your wedding, Milwards has its own in house DJ for your day/evening reception to play your own choice of music with lights, glitter ball and smoke machine on our large dance floor surrounded by speakers and our overhead starlit canopy

We also have a PA System in the main marquee, small sound system in the dining area of the marquee with phono and jack input and PA mike for speakers
(this is included in the venue hire)

Commercial projector and screen with RCA, VGA HDMI connections with internal link sound system via 3.5mm jack is also available